

FPCA Football Club – Volunteers Policy & Agreement

1) Purpose

To set clear standards and support for everyone who volunteers with FPCA FC, ensuring a safe, inclusive, child-centred environment in line with FA guidance.

2) Who this applies to

All unpaid helpers: coaches, assistants, team admins, match-day helpers (respect marshals, first-aid support, refreshments), fundraising/event volunteers and committee volunteers.

3) Recruitment & checks

- Informal chat + role outline; references where appropriate.
- DBS required for regulated activity roles.
- FA safeguarding/online training as appropriate.
- Identity checks recorded by the CWO; data handled per FPCA FC Data Protection Policy.

4) Induction & supervision

- Receive Welcome Pack (contacts, Codes of Conduct, procedures).
- Shadowing where needed; no lone working with children.
- Briefing on equipment checks, risks, incident reporting.

5) Conduct & boundaries

Volunteers agree to:

- Put children's welfare first.
- Maintain professional boundaries (club channels only).
- Wear suitable attire, model respect, follow FA/League rules.

6) Health & Safety

- Complete pre-session risk checks.
- Record/report injuries promptly.
- Know emergency procedures and venue access points.

7) Data & media

- Handle personal info on need-to-know basis only.
- Only capture/share photos/videos where parental consent is recorded.

8) Alcohol, vaping & matchday environment

No alcohol while volunteering; comply with the club's policies.

9) Support & recognition

The club provides training signposting, kit where required, and ongoing check-ins. Volunteers can step back at any time with notice.

10) Reporting concerns (“Whistleblowing”)

- Immediate risk: call 999.
- Welfare concerns: contact the Club Welfare Officer.
- Escalate to County FA/NSPCC if needed.

11) Agreement

By volunteering with FPCA FC I agree to uphold this policy and the club's Safeguarding, H&S, EDI, Data Protection and Conduct policies.

Volunteer Agreement – Signature

Name:

Role:

Date:

Signature: